

EHS COVID-19 SAFETY CHECKLIST FOR LABORATORIES

- Fill out a health screening form** before reporting to campus. The form can be found at <https://covidhealthscreen.msu.edu/>
- Review your** Laboratory Plan for a Safe Return that was approved by EHS and follow the specific measures outlined there regarding:
 - Working remotely whenever is possible
 - Wearing face coverings
 - Maintaining physical distance of one another of at least 6-feet at all times
 - Complying with occupancy limits in laboratories and working in shifts
 - Adhering to a strict surface disinfection of lab surfaces and shared equipment
 - Adhering to hand hygiene protocols by washing hands and/or using hand sanitizer frequently

If you have questions about any of the items above or would like help in effectively putting your approved plan in action, contact EHS for a consultation at 517-355-0153 or ehs@msu.edu.

DISINFECTION CHECKLIST

- Create multiple disinfection stations** in your lab where people can find all products and materials necessary, including appropriate PPE.
- Use an EPA approved disinfectant against COVID-19** listed in your plan and found in the [EPA's List N](#).
- Use disinfectant in the appropriate concentration, method of application and contact time.**
- Label** the spray or squeeze bottle correctly with the **disinfectant name** and any **hazards** it may have. You can write the hazard on the bottle or use hazard labels.
- Write** on the bottle the contact time required for the disinfectant to act. This will help lab members properly disinfect materials and surfaces.
- Follow the disinfection protocol** outlined in your approved lab plan.
- Disinfect lab surfaces frequently.** Follow the established procedure in your approved lab and building plans; especially, regarding shared equipment. You can create a disinfection log to monitor the process. See example below and modify to fit your space.

