

2023-Modified



ABATEMENT CONTRACTOR PREQUALIFICATION APPLICATION

Contractors wishing to conduct asbestos abatement activities on any Michigan State University (MSU) project must first be prequalified by the Department of Environmental Health and Safety (EHS). Contractors, who have been successfully prequalified for the previous three (3) calendar years, need only to submit a modified application. Contractors who have been selected for prequalification will be approved for the 2023 calendar year and will need to reapply in September 2023 for the 2024 calendar year. If a contractor who is eligible to submit a Modified Application does not apply for a particular year or does not meet the minimum requirements, that contractor will be required to submit a full application to be eligible to become a prequalified contractor. Successful prequalification does not specifically guarantee work with MSU.

Anticipated Prequalification Schedule

Application Release	September 16 th , 2022
Latest Postmark/Delivery Accepted	November 4 th , 2022
Contractor Prequalification Notification	December 16 th , 2022
Prequalification Period	January 1 st – December 31 st , 2023

Prequalification Submission

Submit an electronic copy of your completed application via flash drive (physical media) or a link to Dropbox or Google drive type shared file service. If you choose to submit paper copies of the completed application, please send three (3) copies. Packages must not be postmarked or delivered later than November 4, 2022. Late and facsimile submissions will not be considered.

Mail completed applications to: Gary C. Bosh: Cell (734)320-2491, Email - boshgary@msu.edu

Gary C. Bosh, Environmental Technologist
Department of Environmental Health and Safety
Michigan State University
4000 Collins Rd. Room B-20
Lansing, MI 48910

OR completed applications labeled “Abatement Prequalification, Attn: Gary C. Bosh, Environmental Technologist may also be **delivered in person** between 8am and 4:30pm to the EHS Main Office at:

4000 Collins Rd. Room B-20
Lansing, MI 48910

MSU will determine the final list of prequalified abatement contractors. MSU is not responsible for any expenses incurred in the preparation of this prequalification application nor does MSU assume any contractual obligation by issuing this application. MSU may elect to interview contractors or request additional information. MSU reserves the right to reject all submittals either in whole or in part and to waive any irregularities. Please be aware that submittals may be subject to a Freedom of Information Act (FOIA) records request pursuant to MCL Sections 15.231 to 15.246.

MSU reserves the right to waive prequalification requirements for abatement contractors on a limited case by case basis. A waiver of prequalification must be in writing from MSU EHS and will be specific to a single project. MSU also reserves the right to remove contractors from the prequalified list for noncompliance with the applicable asbestos regulations, a project-specific asbestos specification, or the MSU asbestos management plan.

Successful applicants will be listed at <https://ehs.msu.edu/enviro/asbestos/> by December 16th, 2022.

Responses to the following items will be reviewed, verified, and scored. If sufficient space is not provided for a response, information may be provided in the form of an attachment. A copy of this application is also available in Microsoft word format at <https://ehs.msu.edu/enviro/asbestos/>. Please tab attachments in a manner that clearly indicates where responses are located. Responses not specifically addressing a numbered question will not be reviewed.

A. Basic Company Information

1. Provide the company name (hereafter “the company”), mailing address, telephone number, fax number, website address, and email address.
2. Specify a single point of contact for the company to be used for all prequalification purposes and provide contact information.
3. Provide the name of the company owner and/or principals and the name of the individual(s) who is/are authorized to contract on behalf of the company.

B. Company Capabilities

4. Provide five references for projects on which the company has provided similar services. References **must be the facility owner** and information **must** include the following: contact name, position, company name, address, telephone number, and email address. References for MSU staff will not be accepted.
5. Provide a copy of the company’s current Department of Licensing and Regulatory Affairs (LARA) Contractor License (must be Type II).
6. Is the company a licensed lead abatement contractor? If yes, provide a copy of current Michigan Department of Community Health (MDCH) Lead Abatement Contractor License.

7. Is the company a *Certified Firm* with the Environmental Protection Agency (EPA) Renovation Repair and Painting (RRP) Program? If yes, please provide a copy of current EPA-RRP Firm Certification.

C. Regulatory and Legal

8. Has the company received citation, notice of violation, or other disciplinary action from the Michigan Occupational Safety and Health Administration (MIOSHA) Asbestos Program, Michigan Department of Environment Great Lakes and Energy (DEGLE) Air Quality Division National Emission Standard Hazardous Air Pollutant (NESHAP) Asbestos Program, or any other federal, state, or local agency regulating asbestos in the last five years? Please provide detailed information on the date, location, nature of the violation, and corrective actions taken to remedy the issue.

9. Has the company ever been terminated by a client or not completed a contract awarded for any reason? If yes, please provide detailed information.

10. Has the company ever been a party to claims, litigation, or arbitration regarding asbestos abatement or other closely related service? If yes, please provide detailed information including case name and number, year, and court or jurisdiction.

D. Health and Safety Information

11. Does the company have a designated health and safety officer? If yes, please provide contact information and resume (if not previously included).

12. Please describe the company's expectation of a supervisor acting as the competent person on a project site, including responsibilities, daily tasks, and other relevant details.

13. Please describe the company's typical work area set-up and removal methods for an asbestos floor tile and mastic removal project.

14. Does the company have the following written safety programs? If yes, please indicate the *specific regulation(s)* the plan is intended to comply with. These programs must be made available to EHS upon request. If no, please include an explanation.
 - a) Aerial Lift /Bucket Truck
 - b) Bloodborne Pathogens Program
 - c) Confined Space Programs

- d) Cranes and Hoists Safety
 - e) Emergency Response Program
 - f) Fall Protection Program.
 - g) Fire Prevention Plan/Hot work Permit
 - h) Hazard Communication Program
 - i) Hearing Conservation Program
 - j) Lead Compliance Program. *If yes, please include a copy.*
 - k) Lockout/Tag-out Program.
 - l) Respirator Program. *If yes, please include a copy.*
 - m) Silica Exposure Control Plan. *If yes, please include a copy.*
15. Provide the company's OSHA Total Recordable Incident Rate (TRIR) for each of the last three years. Please attach applicable OSHA 300A form "Summary of Work-Related Injuries and Illnesses" for each year.
16. What was the company's EMR rating for the last three years. Please attach appropriate documentation.

E. Financial Information

17. What insurance does the company carry? Please attach certificate of insurance showing evidence of workers compensation, employer's liability, professional liability, general liability, pollution liability, and auto liability coverage.